

**MONTHLY WORK SESSION
REMINGTON TOWN COUNCIL
MONDAY, 13 MARCH 2017, 7:00 PM
REMINGTON TOWN HALL
203 EAST MAIN STREET, REMINGTON, VA**

Mayor Gerald A. Billingsley called the meeting to order at 7:00 pm.

Town Council Members Present: Devada R. Allison
Evan H. "Skeet" Ashby, III
Gabrielle "Bria" Grumbacher
Patrick T. Nelson, Jr.

Town Council Members Absent: Stanley L. Heaney, Sr.
Van M. Loving

Town Staff Present: Town Administrator Sharon G. Lee
Town Clerk/Treasurer Kimberly A. Bowrin

Guests Present: none

After introducing each person in attendance, Mayor Billingsley invited everyone to stand for the Pledge of Allegiance.

CITIZENS TIME

There were no citizens present for Citizens Time.

COMMITTEE REPORTS

COMMUNITY DEVELOPMENT Chair: Allison Member: Grumbacher

Council Member Allison shared that the first movie night of the season will be Friday, April 21st. Council Member Allison also shared the Spring Yard Sale and Spring Clean-up dates are scheduled for May 20th for the yard sale and May 22nd for the clean-up. Town Clerk Bowrin shared that she spoke with the men's group from RUMC and that they will also be holding their yard sale on the same date. Ms. Bowrin stated that in the past, the Town paid for the advertising in the papers. She requested that the Council consider doing the same this year. A short discussion followed.

Council Member Allison authorized to spend up to \$30 for the advertising of the Community Yard Sale. Council Member Ashby seconded the motion. There was a discussion about the possible price changes in advertising, giving Ms. Bowrin more flexibility.

Council Member Allison amended the motion to authorize up to \$50 for the advertising. Council Member Ashby seconded the amended motion. The motion carried.

Ayes: Allison, Ashby, Grumbacher, Nelson

Nays: 0

Absent: Heaney, Loving

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POLICE/PERSONNEL

Chair: Ashby

Member: Nelson

Council Member Ashby updated the Council on the Town staff signing the DMV's policy helping disabled customers fill out necessary documents for processing.

FINANCE COMMITTEE

Chair: Heaney

Member: Ashby

Council Member Ashby shared with the Council the new rates for the current health insurance offered to the employees. Town Administrator Lee shared that the renewal deadline is April 1 and stated that a decision would need to be made at either tonight's or next week's meeting. Also Mrs. Lee stated that the committee would have a recommendation at a future meeting as to whether the Town would continue to pay for the policy or have the employee start to pay for part of the insurance premium.

There was also a discussion on whether Council would like to continue with COVA insurance survey. Town Administrator Lee stated that this would be the second phase of the study. She continued to state that the Town would then need to decide whether they would go with the COVA plan or stay with Local Choice by December 2017 for fiscal year 2019. However, Mrs. Lee stated, that a decision would need to be at this meeting to continue with second phase of the survey since the deadline to continue is March 15, 2017.

Council Member Allison motioned to renew the employee health insurance policy with Local Choice. Council Member Allison seconded the motion. The motion carried.

Aye: Allison, Ashby, Grumbacher, Nelson

Nays: 0

Absent: Heaney, Loving

Council Member Ashby shared with the Council that the staff discovered a water main leak in Lee's Glen. Mr. Ashby stated that the staff is having difficulty finding the leak because of the depth. Mr. Ashby stated that the staff would like to hire a company that can detect the leak and install trench support. Town Administrator Lee shared additional information by stating that the lines are approximately 9 feet deep which is deeper than they should have been. Mrs. Lee continued by sharing that Town Superintendent Steward contacted a company from Leesburg, Virginia. Mrs. Lee stated that she advised Mr. Steward to make arrangements with the company because the leak needed to be addressed. She quoted the price of \$1200 for an 8 hour day or \$150 per hour plus \$75 travel time if less than an 8 hour day.

Council Member Ashby ratified the motion to hire American Leak Company on the quoted rates mentioned. Council Member Grumbacher seconded the motion. The motion carried.

Ayes: Allison, Ashby, Grumbacher, Nelson

Nays: 0

Absent: Heaney, Loving

Mayor Billingsley asked if the Council wished to continue with the next phase of the insurance survey.

Council Member Ashby motioned to participate in Round 2 of the COVA insurance survey. Council Member Nelson seconded the motion. The motion carried.

Ayes: Allison, Ashby, Grumbacher, Nelson

Nays: 0

Absent: Heaney, Loving

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WATER COMMITTEE

Chair: Loving

Member: Heaney

Town Administrator Lee shared with the Council that the lines from Lee's Glen to the Town has trees growing over top of the lines. Town Administrator Lee shared that Town Superintendent Steward stated that the area will need to be bush hog along the trunk line. Mrs. Lee stated that Mr. Steward would be bringing a report to Council at the next meeting.

CEMETERY COMMITTEE

Chair: Grumbacher

Member: Loving

Council Member Grumbacher did not have anything to report at this meeting.

PUBLIC FACILITIES

Chair: Nelson

Member: Allison

Council Member Nelson did not have anything to report at this meeting.

TOPICS FOR DISCUSSION

Town Administrator Lee thanked the Council for permitting her and Town Clerk Bowrin to attend the VML Conference. Mrs. Lee asked for a ratified motion since the conference was between meetings.

Council Member Ashby ratified the motion approving the attendance of the VML Conference by Mrs. Lee and Ms. Bowrin. Council Member Nelson seconded the motion. The motion carried.

Ayes: Allison, Ashby, Grumbacher, Nelson

Nays: 0

Absent: Heaney, Loving

At this time, Council Member Allison stated that he wanted to clarify his statement at the previous meeting in regards to the People, Inc. grant application for renovation of the Remington Garden Apartments. A short discussion followed on the subject.

NEW TOWN HALL REPORT

Council Member Nelson shared with the Council that he is waiting for the architect to put his stamp on the plans so that they can be submitted to the County for a building permit. Mr. Nelson also shared that Council Member Loving obtained the truss plans and the site plans available in the office would be submitted with the plans.

STAFF REPORTS

Town Administrator

Town Administrator Lee shared with the Council regarding the most recent visit from DMV Connect satellite full service office.

Mrs. Lee also shared with the Council the letter from RRRC regarding the Town's dues. Mrs. Lee stated that in addition to the annual dues, there is the Town's share of half of a full time employee to do the regional housing provision. Mrs. Lee stated that the Town had participated in it and needs to know for budgeting purposes.

Town Administrator Lee suggested that the Council consider working on a comprehensive plan for the Town. Mayor Billingsley asked Mrs. Lee to reach out to RRRC for pricing from them to help the Town with the task.

Town Clerk

Town Clerk Bowrin did not have anything to report.

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BILL LISTING

Mayor Billingsley asked for any questions to the Bill Listing presented for approval.

Town Clerk Bowrin stated that there was an additional bill listing presented for consideration.

Council Member Ashby motioned to approve the Bill Listing. Council Member Grumbacher seconded the motion. The motion carried.

Ayes: Allison, Ashby, Grumbacher, Nelson

Nays: 0

Absent: Heaney, Loving

With no further business before the Council, Council Member Ashby motioned to adjourn with a second by Council Member Grumbacher. The motion carried.

Ayes: Allison, Ashby, Grumbacher, Nelson

Nays: 0

Absent: Heaney, Loving

The meeting adjourned at 8:00 p.m.

Gerald A. Billingsley, Mayor

Evan H. "Skeet" Ashby, III., Recorder